

GOVERNING BOARD MEETING

Friday, September 24, 2010

Board Room, Duluth Entertainment Convention Center, Duluth, Minnesota

MINUTES

1. **CALL TO ORDER** (Tracy)

Chair Bert Tracy called the meeting to order at 11:06 a.m.

2. **ROLL CALL** (Thornley)

POSITION	NAME	PRESENT?
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Executive Board of Directors

<i>Chair-elect</i>	Bert Tracy, Golden Valley	Yes
<i>Chair</i>	Pete Moulton, St. Peter	Yes
<i>Past Chair</i>	Bill Spain, St. Cloud Technical College	Yes
<i>Director</i>	Dave Schultz, MDH	Yes
<i>Secretary/Treasurer</i>	Stew Thornley, MDH	Yes
<i>Assistant Secretary</i>	Uma Vempati, HDR Engineering.....	Yes

District Trustees

<i>Central</i>	Lisa Vollbrecht, St. Cloud (exp. 2013).....	No
<i>Metro</i>	Mike Bramwell, Champlin (expires 2011).....	Yes
<i>Northeast</i>	Mark Proulx, Duluth (expires 2011).....	Yes
<i>Northwest</i>	Brian Bergantine, AE2S (expires 2012)	Aarrgh
<i>Southeast</i>	Dennis DuChene, Faribault (expires 2012).....	No
<i>Southwest</i>	Jeff Larson, Marshall Mun. Util. (expires 2013)...	No
<i>At-Large</i>	Lyle Stai, Retired (expires 2012)	Ya Sure

Councils and Committees

<i>Administrative & Policy (APC)</i>	Jon Eaton, Bloomington (expires 2011)	Yes
<i>Conference (Conf)</i>	Corey Lubovich, Hibbing (expires 2010)	Yes
<i>Minnesota Associates (MAC)</i>	Rod Ganther (exp. 2010).....	Yes
<i>Public Affairs (PAC)</i>	Myron Volker, Owatonna (expires 2012).....	Yes
<i>Training & Education (TEC)</i>	Chris Glassing, ACIPCO (expires 2013)	Yes
<i>Water Utility (WUC)</i>	Pat Shea (expires 2012).....	Yes

Guests:

AWWA Representative	John Donahue	Yes
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4. **APPROVAL OF AGENDA** (Tracy)

Stai moved and Lubovich seconded to approve the agenda. Motion passed unanimously.

4. **CONFIRMATION OF AWARDS** (Thornley)

National

2010 George Warren Fuller – Doug Rovang, Rochester Public Utilities

Life Members (30 year) – Terrance M. Brueck, Randy L. Devries, David Goman, Paul Halvorson, Allen J. Lamm, Michael E. Luhrsen, Richard A. Nagy, Allen M. Robeck, George C. Rosati, Edward C. Sorensen, Russell D. Stammer

Gold Drop (50 year) – Albert C. Holler, Verne E. Jacobsen, William Lloyd, Duane D. Nowlin

Section

2010 Leonard N. Thompson – Doug Rovang, Rochester Public Utilities

2009 L.N. Thompson plaque – Scott Anderson, City of St. Louis Park

Volunteer of the Year – Jeanette Boothe, Minnesota Department of Health
Scholarships - Advanced Degree Scholarship recipients were Dave Johnson, Belal Shouman, Fred DeBruzzi

Stai moved and Bergantine seconded to approve the awards. Motion passed unanimously.

5. APPOINTMENT OF SECRETARY/TREASURER (Tracy)

Moulton recommended Stew Thornley be appointed Secretary/Treasurer.

Stai moved and Bergantine seconded to approve the appointment of Stew Thornley as Secretary/Treasurer. Motion passed unanimously.

6. APPOINTMENT OF ASSISTANT SECRETARY/TREASURER (Tracy)

Moulton recommended Uma Vempati be appointed Assistant Secretary.

Ganther moved and Lubovich seconded to approve the appointment of Uma Vempati as Assistant Secretary/Treasurer. Motion passed unanimously.

7. APPOINTMENT/REAPPOINTMENT OF COUNCIL CHAIRS (Tracy)

- A. Administrative & Policy Council – Jon Eaton (3rd year of 3-year term – expires 2011)
 - Awards – Dave Brown
 - Finance – Doug Rovang
 - Information Technology – Carol Kaszynski
 - Membership – Herb Watry and Chair Designate Mike McNabb
 - Nominating – Pete Moulton/Bill Spain/Lyle Stai
- B. Conference Council – Corey Lubovich (1/3 – expires 2013)
 - Program – Lubovich will talk to Brian LeMon and Miles Jensen about serving on this committee
- C. Minnesota Associates Council – Rod Ganther (1/3 – expires 2013)
 - Competitions – Chris Glassing
 - Exhibits – Scott Bredehoff
- D. Public Affairs Council – Myron Volker (2/3 – expires 2012)
 - Public Information –
 - Publications – Karla Peterson
 - Scholarship – Doug Klamerus
 - Water for People – Chris Voeltz
 - Young Professionals – Bo Johnston and Chair Designate Mary Anderson
- E. Training & Education Council – Chris Glassing (1/3 – expires 2013)
 - Education – John Thom
 - Management Institute – Scott Anderson
 - Research – Doug Lubben/Roger Scharf
 - Safety – Phil Zollinger
 - Small Systems – Rick Wanner
- F. Water Utility Council (WUC) – Pat Shea (2/3 – expires 2012)
 - Legislative – Bob Cockriel

8. OTHER APPOINTMENTS

No other appointments.

9. ASSIGNMENTS

Administrative & Policy to Central (Trustee: Vollbrecht [1/3] – expires 2013)
Conference to Northeast (Trustee: Proulx [3/3] – expires 2011)
MAC to Northwest (Trustee: Bergantine [2/3] – expires 2012)
PAC to Southeast (Trustee: DuChene [2/3] – expires 2012)
Training & Education to Southwest (Trustee: Larson [1/3] – expires 2013)
WUC to Metro (Trustee: Bramwell [3/3] – expires 2011)
Education Circuit Rider for At-Large (Trustee: Stai [2/3] – expires 2012)

Eaton moved and Bergantine seconded to approve the appointments. Motion passed unanimously.

9. UNFINISHED BUSINESS

Minnesota Public Works Association Underground Utilities Inspector School (Tracy)

Tracy would like to see this school taken across the state. MPWA is not set up with districts throughout the state as Minnesota AWWA does. Glassing asked about safety training being a part of the school and how the Minnesota AWWA Safety Committee can be involved. Eaton asked how profits would be split if our section became involved in this training.

Eaton moved and Glassing seconded support our section coordinating this training with MPWA in a revenue-neutral manner. Motion passed unanimously.

Conference Issues (Eaton and Lubovich)

Lubovich thought some of the weakest areas in the conference were Friday morning technical sessions (to be replaced by more general sessions) and the banquet, which may be so formal that some people, particularly operators, shy away from it. He suggested eliminating the term “Banquet/Social” and instead calling it a “Member Night” or “Member Appreciation Night.” He also talked to the Young Professionals about getting more involved and having a Casino Night to expand on the Texas Hold ‘Em tournament. The idea of moving the Member Night from Thursday to Wednesday although logistical reasons (conflict with the MAC social) works against that. At the 2010 banquet the previous nights, there were 165 dinners served, which were fewer than the previous two years. Schultz noted that other sections have moved the dinner to the same day as the vendors’ exhibit and have seen larger attendance by having vendors attend. Glassing noted that vendors like having the evening free after the exhibit and MAC social so they can take clients to dinner. Donahue explained that his section, Illinois, does not have a banquet and instead has a lunch with the Fuller Award presented. Regarding the convention program, Lubovich noted that last-minute additions and changes don’t get reflected in the program. He will make a large board that will be on display to reflect the changes. People enjoyed the tapping contest, but Lubovich noted that it was difficult for people to see it. Glassing said they would like to move the contest into the middle of the room to allow for more spectators to gather around and watch the competition. We could also have bleachers to elevate the audience. Lubovich complimented Moulton on his running of the program at the banquet and getting through it in an efficient manner.

Lubovich was charged with making the changes he deems necessary.

10. NEW BUSINESS

Board Meeting Schedule (Eaton)

In May the section adopted a new meeting schedule for the year. He noted the drawbacks to conference calls in lieu of in-person meetings. Members indicated that they value in-person meetings despite the added costs.

Shea moved and Moulton seconded to revise the board schedule adopted in May 2010 to hold the January meeting in-person instead of a conference. Motion passed 14-1 (Eaton voting no and Stai absent).

October Board Training Session Ideas

Review/Update of Seven Measures of Success (Tracy)
Strategic Planning (Moulton)
Governing Documents (Bylaws, Policies/Procedure, Strategic/Business Plan)
Roberts Rules of Order – the refresher
Board Member Roles & Responsibilities
Your Financial, Legal, & Fiduciary Responsibility (Insurance)

11. **COMMENTS BY ASSOCIATION REPRESENTATIVE**

Donahue thanked the section for its hospitality and presented oversized Illinois pennies to Schultz and Moulton for allowing him to put his two-cents' worth in. He was especially impressed with how the section has aligned its budget with its strategic plan.

12. **NEXT BOARD MEETING**

Date to be determined. The meeting will be in St. Cloud.

13. **ADJOURNMENT**

Moulton moved and Bergantine seconded to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 12:47 p.m.

Minutes submitted by Stew Thornley, Secretary-Treasurer, and Uma Vempati, Assistant Secretary-Treasurer.