

# MNAWWA GOVERNING BOARD MEETING

Tuesday, September 23, 2008

DECC, Duluth, MN

## AGENDA

1. **CALL TO ORDER** (Peterson)

Called to order at 8:07 a.m. by Chair Anderson.

2. **ROLL CALL** (Brown)

POSITION	NAME	ATTENDANCE CONFIRMED
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**Executive Board of Directors**

<i>Chair-elect</i> .....	Bill Spain, St. Cloud Technical College.....	Yes
<i>Chair</i> .....	Karla Peterson, Minn. Dept. Health (MDH) .....	Yes
<i>Past Chair</i> .....	Scott Anderson, St. Louis Park .....	Yes
<i>Director</i> .....	Dave Schultz, MDH.....	Yes
<i>Secretary/Treasurer</i> .....	Dave Brown, Bluestone Engr .....	Yes
<i>Assistant Secretary</i> .....	Stew Thornley, MDH.....	Yes

**District Trustees**

<i>Central</i> .....	Lisa Vollbrecht, St. Cloud (int.) (expires 2010)	No
<i>Metro</i> .....	Carol Blommel Johnson, Ap. Val. (exp. 2008)	Yes
<i>Northeast</i> .....	Vacant (expires 2010).....	Yes
<i>Northwest</i> .....	Brian Bergentine, AE2S (expires 2009) .....	Arggh
<i>Southeast</i> .....	Dean Huschle, Northfield (expires 2009) .....	No
<i>Southwest</i> .....	Pete Moulton, St. Peter (expires 2010) .....	Yes
<i>At-Large</i> .....	Pat Shea, St Cloud (expires 2010) .....	No

**Councils and Committees**

<i>Administrative &amp; Policy (APC)</i> .....	Bob Cockriel, Bloomington.....	No
<i>Conference (Conf)</i> .....	Corey Lubovich, Hibbing.....	Yes
<i>Minnesota Associates (MAC)</i> .....	Tony Belden, Engineering America .....	Yes
<i>Public Affairs (PAC)</i> .....	Myron Volker, Owatonna.....	Yes
<i>Training &amp; Education (TEC)</i> .....	Chris Glassing, ACIPCO .....	Yes
<i>Water Utility (WUC)</i> .....	Bernie Bullert, TKDA.....	Yes

**Guests:**

AWWA Representative .....	Jerry Stevens .....	Yes
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A. **Budget Review**

The proposed 2009 budget and budget review have been distributed to board members.

Glassing said they are evaluating the role of the Small Systems Committee. One of the ideas of the committee is to offer a scholarship to a member from a small system to attend the conference. Travel/registration costs and lost time are among the concerns of small systems. Glassing would like to increase the committee's budget from \$2,000 to \$3,000 to offer three scholarships to attend the conference with the scholarships to be offered in various districts. Three of the six districts would be offered scholarships in odd-numbered years and the other three districts would be offered scholarships in even-numbered years. The districts would determine the recipients of the scholarships. Scholarship recipients would be expected to provide an evaluation of the conference and their experience, which will help the committee to understand the needs of small systems and could also encourage the employers of these members to send them to the conference again. The request for the budget increase is for the next three years.

*Glassing moved and Bergantine seconded to increase the Small System Budget for 2009 from \$2,000 to \$3,000 to support scholarships for the purpose of getting members from small systems to attend the conference. Motion passed unanimously.*

Brown explained the budget process, which was done as it has been in past years. Committees and councils submit budget requests and business plans. Those that don't spend their budgeted amount and/or have been inactive for an extended period may have their budgets reduced. For the most part, this year budget requests were granted. Although we are again projecting a loss of approximately \$22,000 for 2009, in recent years profits have been generated despite projected losses in the budget. A major factor in this year's budget has been the poor performance of our investments, which will delay the achievement of our goal for the endowment. However, we have been maintaining our goals for reserves.

Schultz noted that we may have to amend the budget if we are to support Adam Kramer if he is elected to director-at-large. He thought the increase would be approximately \$1,600.

*Spain moved and Lubovich seconded to accept the budget with the above amendment. Motion approved unanimously.*

B. 2009 Business Plan (Anderson)

Anderson/Spain/Schultz/Peterson/Thornley/Brown will propose a process of strategic planning that will include the Seven Measures of Success book and bring in a facilitator to meet with the board and committee chairs in late April 2009. The board will purchase additional copies of *Seven Measures of Success* to distribute to all committee chairs.

7. **NEXT BOARD MEETING**

7:00 a.m. Friday, September 26, 2008 in the Board Room on the City Side at the DECC in Duluth.

8. **ADJOURNMENT**

Moulton moved and Bergantine seconded to adjourn. Motion passed unanimously at 9:03 a.m.