

GOVERNING BOARD MEETING

Thursday, July 14, 2011, 9:00 a.m.
Conference Call

AGENDA

1. **CALL TO ORDER** (Tracy)
2. **ROLL CALL** (Thornley)
3. **CONSENT REPORT**

MINUTES APPROVAL

FINANCIAL REPORT (Thornley)

ASSOCIATION DIRECTOR'S REPORT (Schultz)

DISTRICT REPORTS

Central (Vollbrecht)

Metro (Bramwell)

Northeast (Proulx)

Northwest (Bergantine)

Southeast (DuChene)

Southwest (Larson)

COUNCIL REPORTS

Administrative and Policy (Eaton)

Conference (Lubovich)

Minnesota Associates (Ganther)

Public Affairs (Volker)

Training (Glassing)

Water Utility (Shea)

4. **CONSENT DISCUSSION ITEMS** (Tracy)

5. **UNFINISHED BUSINESS**

Cash Prizes (Eaton and Thornley)

Because of IRS reporting regulations, recipients of prizes at conferences and operator schools are required to report the value of their gifts on their income taxes if the gift is valued at more than \$25 (or, if cash, any value). The section must send the recipient a 1099 if the gift is valued at \$600 or more. Should the board set a policy on these prizes and determine if cash should ever be used as a gift?

Excess Income (Eaton)

Eaton reported at the April 2011 board meeting that it is likely that we will exceed our goals for our reserves and the David Morris endowment in 2011 and that the board will have to consider what to do with the amount in excess of our goals. Ideas discussed including having the districts cutting the fees of their schools as well as districts and the Conference Council spending more on speakers. The Conference Council could also spend more money on speakers. In addition, the board can look back on programs/proposals that were cut from the budget in recent years and restore these programs. The Finance Committee is aware of this and may make recommendations on how to deal with the projected excess income. A motion was passed to keep the issue of excess income within Unfinished Business for the July meeting.

On-line Registration for the Section Conference (Lubovich)

Carol Kaszynski, who chairs the Information Technology Committee, provided a report that the committee has been working on the on-line registration and payment process for the section conference. The committee has been working with a consultant, who has provided a variety of options. The options are to use PayPal, use a bank for the transactions, use an on-line conference program, and not provide on-line registration. The options have different fees associated with them.

The board likes the idea of on-line registration but is concerned about the fees. Eaton will contact Wells Fargo to see what fees they would have if we used them for the on-line registration. Lubovich will let Kaszynski know that Eaton will be investigating a money transfer and credit card fees through Wells Fargo.

6. **NEW BUSINESS**

Volunteer Coordinator Scope of Services (Tracy)

Mona Cavalcoli has submitted a potential scope of services outline for 2011-2012. The executive committee discussed this on its June 1 conference call. Some items may involve additional money to be budgeted either for the volunteer coordinator or the committees for which she will be providing services. This includes developing a section brochure for the Public Education Committee and marketing materials for the Membership Committee.

Also, the board should decide if it wants Mona to staff the registration table at our conference in Duluth.

Minnesota Idea Open (Tracy)

The Idea Open “brings everyday Minnesotans together to help solve our state’s most critical issues. It’s like a public town hall, where good ideas can gain momentum through public discussion and idea sharing.” Should we participate?.

7. **NEXT BOARD MEETING**

September 2011 Conference Call

8. **ADJOURNMENT**