

# *Strategic & Business Plans* *2010 - 2011*



**MINNESOTA SECTION**  
**AMERICAN WATER WORKS ASSOCIATION**

(JANUARY 22, 2011)

# Minnesota Section AWWA



**A message from chair...**

**Bert Tracy**

## Minnesota Section AWWA

To be elected as Chair of the Minnesota Section of AWWA is an honor and involvement in AWWA continues to be very rewarding. To be an active member of an organization that means so much to so many is truly special. Active volunteers make this organization the success it is today. It is up to the people on this Board to continue to make a difference, to lead by example, to emphasize to our members the importance of being an active volunteer, to recruit new members, and to encourage all current and new members to become involved, because, without active volunteers we do not exist as an organization.

I continue to learn the operation of this organization through the knowledge of our past and current leaders and volunteers. Through their guidance and assistance, we will continue to be a successful organization. Our organization still faces financial challenges and as a Board and Section of AWWA, we need to keep diligent to the budget to ensure financial stability as we move forward in this challenging economy.

Our Board, with the assistance of our finance committee, has aligned our budget with the Strategic Plan. The alignment of the budget with the Strategic Plan is a goal that National and many Sections are still striving for, yet our Section has achieved this accomplishment. Everyone involved in this initiative should take pride in accomplishing this goal.

For the upcoming year, I plan to continue to follow the high standards for our organization as set forth by past chairpersons. Also, my goals this year as Chairperson, as outlined in the 2009 Conference Breeze, are and continue to be:

1. To develop educational and networking opportunities to promote public health, safety and welfare to the drinking water community.
2. Identify, develop, maintain, and enhance partnerships and prospects with other organizations to leverage our resources.
3. Continue Past Section Chair goals that encourage active participation in Section level activities and promote the rewards of volunteerism. This Section and AWWA exist because of volunteers. Past Chair Karla Peterson stressed the professional and personal gains received by those who volunteer. We, as an association, cannot lose sight of the importance of volunteering.

**There is only one thing worse than training your volunteers and having them leave - and that's not training them, and having them stay. --unknown**

# **Minnesota Section AWWA**

## **Strategic Plan**

*(Approved January 2011)*



### **Vision**

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The Minnesota Section of the AWWA will be the leading force in Minnesota dedicated to safe drinking water.

### **Mission**

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Our Section will provide information, education, and networking opportunities to the drinking water community to promote public health, safety, and welfare.

## Goals and Objectives

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1. *Provide information and educational opportunities (oversight: TEC, Conference, and PAC)*
  - ✓ Educate industry members.
  - ✓ Increase public awareness of water issues.
  - ✓ Provide emergency response planning and participation in MnWARN.
  - ✓ Promote safe working environments.
  - ✓ Provide information and educational opportunities to individuals and organizations outside the water industry.
  
2. *Promote an active and diverse membership (oversight: Administrative and PAC)*
  - ✓ Support and recognize education and public outreach among our membership.
  - ✓ Broaden the size and diversity of water utility membership.
  - ✓ Broaden the diversity of individual membership to include a wider range of job classifications within water utilities.
  - ✓ Develop and support greater participation of women and minorities in the Section and in the drinking water profession.
  
3. *Identify, develop, maintain, and enhance partnerships with others to leverage our resources (oversight: MAC and PAC)*
  - ✓ Identify and address small system needs.
  - ✓ Identify partnership prospects that will enhance opportunities to promote education, training, and communicate regulatory information.
  - ✓ Develop partnership prospects.
  - ✓ Maintain and enhance partnership opportunities.
  - ✓ Increase outreach effort to identify potential partners.
  
4. *Optimize organizational structure and administrative practices (oversight: Administration)*
  - ✓ Facilitate an annual board leadership retreat in conjunction with the winter board meeting.
  - ✓ Organize Section finances and evaluate the use of technology to provide services and organize volunteer efforts.
  - ✓ Review and update organizational and administrative documents and processes (bylaws, policies, procedures, etc).
  - ✓ Promote and recognize active volunteers for Section/Association vacancies and awards.
  - ✓ Improve member retention and member satisfaction.
  - ✓ Manage volunteers to maximize program output and effectiveness.
  
5. *Promote an effective legislative and regulatory environment for the water community (oversight: WUC)*
  - ✓ Monitor laws and regulations as they are proposed, developed, adopted, and implemented.
  - ✓ Assemble coalitions and encourage cooperative efforts with organizations that share the Section's interests.
  - ✓ Represent and communicate the interests and concerns of the drinking water community to state agencies, state and federal representatives, and other regulatory officials on drinking water issues.
  - ✓ Provide information and updates regarding the legislative process.
  - ✓ Encourage Section Membership to communicate with congressional representatives, state legislative representatives, and regulatory officials on drinking water issues.

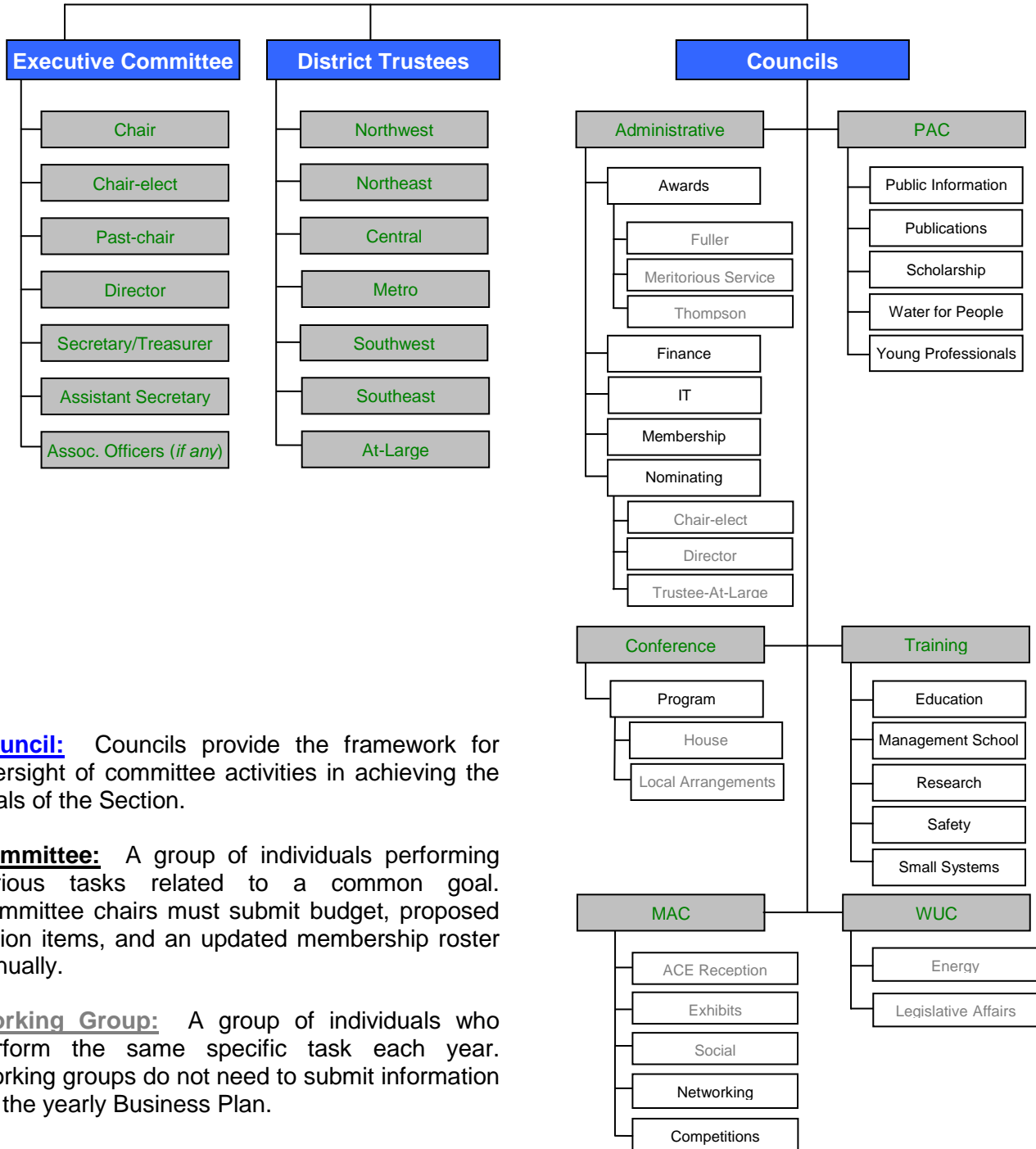
# Minnesota Section AWWA

## Organization Structure

(Approved January 2011)



### SECTION MEMBERS



**Council:** Councils provide the framework for oversight of committee activities in achieving the goals of the Section.

**Committee:** A group of individuals performing various tasks related to a common goal. Committee chairs must submit budget, proposed action items, and an updated membership roster annually.

**Working Group:** A group of individuals who perform the same specific task each year. Working groups do not need to submit information for the yearly Business Plan.

# Minnesota Section AWWA

## 2010-2011 Officers

(Approved September 2010)



### Executive Board of Directors

Chair	Bert Tracy
Chair - Elect	Carol Blommel Johnson
Past Chair	Pete Moulton
Director (term expires June 2011)	Dave Schultz
Director (June 2011 – 2014)	Bill Spain
Secretary - Treasurer	Stew Thornley
Asst. Secretary -Treasurer	Uma Vempati

### District Trustees

Northeast	Mark Proulx (term expires 2011)
Northwest	Brian Bergantine (term expires 2012)
Central	Lisa Vollbrecht (term expires 2013)
Metro	Mike Bramwell (term expires 2011)
Southeast	Dennis Duchene (term expires 2012)
Southwest	Jeff Larson (term expires 2013)
At-Large	Lyle Stai (term expires 2012)

**Volunteer Coordinator**                      Mona Cavalcoli

### Councils and Committees

<i>Administrative and Policy Council</i>	Jon Eaton (term expires 2011)
Finance Committee	Doug Rovang
Awards Committee	Nancy Zeigler
Membership Committee	Herb Watry
Nominating Committee	Bill Spain, Pete Moulton, Lyle Stai
Information Tech. Committee	Carol Kaszynski

# Minnesota Section AWWA

## 2010-2011 Officers

(Approved September 2010)



*Conference Council*  
*Conference Program*

Corey Lubovich (term expires 2011)  
Brian LeMon

*Minnesota Associates Council*  
Competitions  
Exhibits

Rod Ganther (term expires 2013)  
Chris Glassing  
Scott Bredehoft

*Public Affairs Council*  
Public Information Committee  
Publications Committee  
Scholarship Committee  
Water for People  
Young Professionals

Myron Volker (term expires 2012)  
Todd Bredesen  
Karla Peterson  
Doug Klamerus  
Chris Voeltz  
Bo Johnston

*Training / Education Council*  
Education Committee  
Drinking Water Institute  
Management School  
Research Committee  
Research Committee  
Safety Committee  
Small Systems Committee

Chris Glassing (term expires 2011)  
John Thom  
Stew Thornley  
Scott Anderson  
Doug Lubben (co-chair)  
Roger Scharf (co-chair)  
Phil Zollinger  
Rick Wanner

*Water Utility Council*  
Legislative Committee

Pat Shea (term expires 2012)  
Bob Cockriel

# Minnesota Section AWWA

## 2011 Annual Budget

*(Approved September 2010)*



<b>Account</b>	<b>Income</b>	<b>Expense</b>
<b>SECTION</b>	<b>\$ 45,500</b>	<b>\$ 42,450</b>
Section Chair	\$ -	\$ 18,750
Section Secretary/Treasurer	\$ 45,500	\$ 4,700
Association Director	\$ -	\$ 1,500
Administrative Support	\$ -	\$ 17,500
<b>DISTRICT</b>	<b>\$ 86,300</b>	<b>\$ 84,600</b>
District - Central	\$ 7,400	\$ 7,500
District - Metro	\$ 50,200	\$ 46,400
District - NE	\$ 4,000	\$ 4,500
District - NW	\$ 4,500	\$ 5,000
District - SE	\$ 16,000	\$ 15,500
District - SW	\$ 4,200	\$ 4,700
District - At-Large	\$ -	\$ 1,000
<b>COUNCIL/COMMITTEE</b>	<b>\$ 204,775</b>	<b>\$ 208,835</b>
APC	\$ -	\$ 100
APC: Awards	\$ -	\$ 2,050
APC: Finance	\$ -	\$ 100
APC: Information Technology	\$ -	\$ 4,660
APC: Membership	\$ -	\$ 3,900
APC: Nominating	\$ -	\$ -
Conference	\$ 125,945	\$ 72,625
MAC	\$ -	\$ 13,645
PAC: Public Information	\$ -	\$ 675
PAC: Publications	\$ 2,500	\$ 3,600
PAC: Scholarship	\$ 10,000	\$ 19,900
PAC: Water For People	\$ 44,000	\$ 46,500
PAC: Young Professionals	\$ 2,480	\$ 5,930
TEC: Education	\$ 16,850	\$ 18,450
TEC: Management Schools	\$ -	\$ 3,000
TEC: Safety	\$ 3,000	\$ 4,400
TEC: Research	\$ -	\$ 4,200
TEC: Small Systems	\$ -	\$ 3,250
WUC	\$ -	\$ 1,850

# Administrative & Policy Council (APC)



## Purpose

To be responsible for the overview of broad aspects of the Section's activities, particularly related to organization, finances, and administration.

## Action Items/Tasks

- ✓ Optimize organizational structure and administrative practices.
- ✓ Facilitate an Annual Leadership Retreat for the Board of Governors and assist with Five Year Strategic Planning.
- ✓ Review and update organization documents with a focus on "Organizational Structure".
- ✓ Improve technology usage for services/products delivery.
- ✓ Facilitate efficient volunteer involvement.
- ✓ Continue to promote "organizing and recognizing" of volunteers for Section and Association involvement and recognition.

## Budget

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Revenues .....	\$0
Expenditures .....	\$100

## Membership Roster

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Council Chair .....	Jon Eaton
Committee Chairs	
Finance .....	Doug Rovang
Information Technology .....	Carol Kaszynski
Awards .....	Nancy Zeigler
Nominating .....	Lyle Stai/Bill Spain/Pete Moulton
Membership .....	Herb Watry
Secretary-Treasurer .....	Stew Thornley
Assistant Secretary .....	Uma Vempati
Trustee .....	Lisa Vollbrecht
Council Liaison	
Conference .....	Corey Lubovich
MAC .....	Rod Ganther
PAC .....	Myron Volker
Training .....	Chris Glassing
WUC .....	Pat Shea

# Administrative & Policy Council

## Finance Committee



### Purpose

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To manage the financial activities of the Section and to advise the Secretary-Treasurer on financial matters.

### Action Items/Tasks

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- ✓ Monitor investments and financial services contract.
- ✓ Gather and prepare future annual budgets.
- ✓ Review and audit previous financial data.
- ✓ Make recommendations to the Board for future financial planning.

### Budget

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Revenues ..... \$0  
Expenditures (meetings)..... \$100

### Membership Roster

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Committee Chair..... Doug Rovang  
Member..... Christine Meyer  
Member..... David Harris  
Secretary-Treasurer..... Stew Thornley  
Assistant Secretary..... Uma Vempati



# Administrative & Policy Council Information Technology Committee



## Purpose

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To provide a comprehensive resource for electronic water-related information and technology services for the MN AWWA section.

## Action Items/Tasks

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- √ Promote communication tools.
- √ Enhance the MN AWWA Website with regulations and vendor list with category description.
- √ Encourage District Involvement with the website.
- √ Provide insight and assistance regarding technology issues facing the utility sector.
- √ Promote the use of technology as a tool for doing business more efficiently.

## Budget

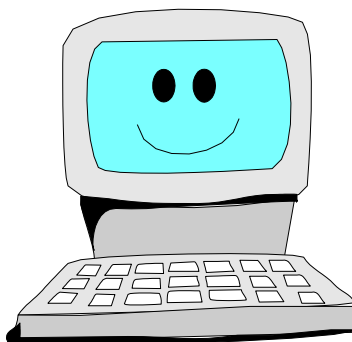
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Revenues ..... \$0  
Expenditures..... \$4,660

## Membership Roster

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Committee Chair..... Carol Kaszynski  
Member..... Dean Hylland  
Member..... Stew Thornley  
Member..... Dave Wagner  
Member..... Lisa Vollbrecht  
Member..... Scott Anderson  
Member..... Chris Kleist  
Member..... Dave Schuler



# Administrative & Policy Council Awards Committee



## **Purpose**

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To coordinate and identify Minnesota Section members who deserve recognition through Awards, and promotes members who deserve recognition through nomination and/or endorsement to AWWA awards.

## **Action Items/Tasks**

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- ✓ Promotes and further publicize Section and Association awards.
- ✓ Further develop selection criteria for Section awards.
- ✓ Track and inventory Association and other awards.

## **Budget**

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Revenues .....\$0  
Expenditures .....\$2,050

## **Membership Roster**

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Committee Chair .....Nancy Zeigler  
Member.....Dave Brown  
Member.....Jared Heller



# Administrative & Policy Council Nominating Committee



## **Purpose**

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To coordinates the nomination of Section Officers in accordance with Section By-laws and Policies.

## **Action Items/Tasks**

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- ✓ Review present policies to ensure nomination processes are serving the best long-term interest of the Section and Association.

## **Budget**

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Revenues .....\$0  
Expenditures .....\$0

## **Membership Roster**

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Committee Co-chairs ..... Bill Spain and Pete Moulton  
Trustee-At-Large..... Lyle Stai

# Administrative & Policy Council

## Membership Committee



### Purpose

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To promote the benefits and values of AWWA and Minnesota Section membership. Its primary activities focus on the recruitment and retention of members in all membership categories.

### Action Items/Tasks

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- ✓ Leverage National AWWA membership promotion and retention programs.
- ✓ Improve Committee Member participation through regular informal communication and encouragement, and provide opportunities for recruitment training and easy-access to membership materials. Seek regular committee members representing each district.
- ✓ Include membership promotional ads and materials in the Breeze and Light Breeze.
- ✓ Promote membership recruitment through broader and more regular recognition of membership recruitment efforts and a greater number of rewards.
- ✓ Recognize members who recruit the most student memberships, individual/operator memberships, utility memberships, and service organization memberships.
- ✓ Hold conference call meetings quarterly and two face-to-face meetings each year in March and at the Annual Section Meeting.
- ✓ Increase utility memberships and total memberships (not including multi-section memberships) and retention of existing members.

### Budget

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Revenues .....	\$0
Expenditures .....	\$3,900

### Membership Roster

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Committee Chair.....	Herb Watry
Member.....	Grant Meyer
Member.....	John LaPointe
Member.....	Bill Spain
Member.....	Myron Volker
Member.....	Gary Warner
Member.....	Todd Johnson
Member.....	Michael McNabb
Member.....	Dave Hume
Member.....	Dick Wetzal
Member.....	Gary R. Ganser

# Conference Council



## Purpose

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To be responsible for coordinating all aspects of planning and logistics for the Minnesota Section Annual Fall Conference.

## Action Items/Tasks

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- ✓ Provide educational opportunities.
- ✓ Secure a site and negotiate a contract with the proposed facility for the Annual Conference (Conference location and final contract is subject to approval by the Board).
- ✓ Work with others to prepare announcements, show setup and schedule for the Annual Conference.
- ✓ Prepare a detailed budget for the Annual Conference and present to the Board for approval.
- ✓ Work together with Conference Facilities to provide all arrangements for the Conference.

## Budget

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Revenues .....	\$125,945
Expenditures.....	\$72,625

## Membership Roster

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Council Chair .....	Corey Lubovich
Committee Chairs	
Program .....	Brian LeMon
House (work group).....	Jim Sadler
Vendor Exhibit.....	Scott Bredehoft
MAC.....	Rod Ganther
MN AWWA Website.....	Carol Kaszynski
Trustee .....	Mark Proulx

# Conference Council Program Committee



## Purpose

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To be responsible for coordinating, planning, and preparing for presentations...

## Action Items/Tasks

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- ✓ Prearrange moderators for Sessions.
- ✓ Prearrange speaker abstracts and evaluation forms for each Session.
- ✓ Set up and arrange speakers/presentations with IT, Research, Management Committees, and MAC.
- ✓ Work with House Committee to provide arrangements for presentations.
- ✓ Work with Local Section Committee to coordinate Operator's Session.

## Budget

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Revenues .....	\$125,945
Expenditures.....	\$72,625

## Membership Roster

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Committee Chair.....	Brian LeMon
House .....	Jim Sadler
Local Arrangements .....	Council Chair, Corey Lubovich
Member.....	Doug Lubben
Member.....	John Thom
Member.....	Carol Kaszynski
Member.....	Bob Cockriel
Member.....	Kelly Lange-Haider
Member.....	Michael Simpson
Member.....	David Allen

# Minnesota Associates Council (MAC)



## Purpose

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To advise the Executive Board on issues of interest to the Section's associate members; for encouraging membership and active participation in MN AWWA by representatives of the manufacturing, engineering, and manufacturers representative industries; and will work to identify , develop, maintain, and enhance partnerships with others to leverage the resources of the MN Section.

## Action Items/Tasks

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- ✓ Identify, develop, maintain, and enhance partnerships with others to leverage our resources.
- ✓ Meet three times a year, approximately 4 weeks before the scheduled Board Meetings, to review and act on MAC initiatives.
- ✓ Continue to encourage associates to attend and exhibit at the Annual Conference.
- ✓ Manage the Annual Conference golf outing.
- ✓ Arrange a social outing at the Annual Conference for all attendees.
- ✓ Arrange the Section Social at the National ACE.
- ✓ Arrange various competitions: Meter Madness, Pipe Tapping, Water Taste contest during the calendar year, and at the Annual Conference.
- ✓ Pursue funding for the David B. Morris Scholarship Endowment Fund.
- ✓ Pursue funding for the Water for People Fund.
- ✓ Recommend prize values and selected prizes for conference house committee to purchase and MAC to give away during the exhibits at the Annual Conference.

## Budget

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Revenues .....\$0  
Expenditures ..... \$13,645

## Membership Roster

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Council Chair .....Rod Ganther  
Exhibits (work group) ..... Scott Bredehoft  
Competitions Committee Chair.....Chris Glassing  
Social (work group) .....Paul Thom  
Endowment Fund (work group) .....Rod Ganther  
Member (Secretary) ..... Steve Mereness  
Member (Water for People).....Chris Voeltz  
Member (Annual golf outing) ..... Brad Forester  
Member (Ad Hoc prize consulting).....Kelly Lange-Haider  
Member (Competitions Committee).....Greg Johnson  
Member (Competitions Committee).....Chris Larson  
Member (Competitions Committee).....David Harris  
Member (Competitions Committee).....Paul Thom  
Member (Competitions Committee).....Adam Salo  
Member (Competitions Committee).....Jeff Blakely  
Member (Competitions Committee).....Brian Bergantine  
Member (Competitions Committee).....Pat Shea  
Member (Competitions Committee).....Joe Cesarek

Member (Competitions Committee).....Brian Zinnel  
Member.....Bob McNutt  
MAC National Representative (non-voting) .....Ben Mason  
MAC National Representative (non-voting) .....Bernie Bullert  
YP (non-voting) ..... Kevin Renslow  
An. Conference fishing contest coordinator.....Jay Whitaker  
An. Conference sporting clays coordinator.....Randy Poore  
An. Conference golf outing coordinator.....Brad Forester  
  
Trustee..... Brian Bergantine

# Public Affairs Council (PAC)



## Purpose

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To publicly position MNAWWA and be an advocate for the Minnesota drinking water community and profession.

## Action Items/Tasks

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- ✓ Provide information and educational opportunities to our members.
- ✓ Promote an active and diverse membership. (Why is this here?)
- ✓ Identify, develop, maintain, and enhance partnerships with others to leverage our resources.
- ✓ Provide opportunities to support drinking water programs in third world countries (WFP).
- ✓ Represent the PAC committees at the section board and to the membership.
- ✓ Provide leadership and guidance to the PAC committee chairs.
- ✓ Increase coordination and interaction between PAC committees.

## Budget

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Revenues .....	\$0
Expenditures .....	\$0

## Membership Roster

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Council Chair .....	Myron Volker
Committee Chairs	
Public Information .....	Todd Bredesen
Publications.....	Karla Peterson
Scholarship .....	Doug Klamerus
Water for People (WFP) .....	Chris Voeltz
Young Professionals (YP) .....	Bo Johnston
Trustee .....	Dennis Duchene

# Public Affairs Council Public Information Committee



## Purpose

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To support representation of MN AWWA to the public and support public outreach of the membership.

## Action Items/Tasks

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- ✓ Seek out activities for members to participate in public outreach.
- ✓ Work with technology committee on electronic communication.

## Budget

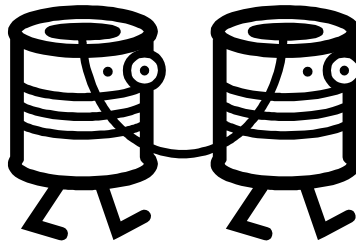
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Revenues .....\$0  
Expenditures .....\$675

## Membership Roster

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Committee Chair.....Todd Bredesen  
Member..... Stew Thornley  
Member..... Beth Peterson  
Member..... Dennis Martenson



# Public Affairs Council Publications Committee



## Purpose

To provide a flow of information among MnAWWA members by informing them of upcoming events, technical advances, system specific projects and member updates. Annually, the committee produces four publications of the Breeze magazine (including a Directory and Conference issue), in addition to the Conference Program and Exhibitor Prospectus.

## Action Items/Tasks

- ✓ Publish the highest quality publications at no cost to the Section
- ✓ Continuously modify and update our publications (including the Breeze) to fit the needs of our membership and our advertisers in promoting greater communication within the Section.
- ✓ Produce printed materials (flyers, brochures, etc.) as needed.

## Budget

Revenues .....	\$2,500
Expenditures .....	\$3,600

## Membership Roster

Committee Chair.....	Karla Peterson
Member.....	Myron Volker
Member.....	Brian LeMon
Member.....	Grant Meyer
Member.....	Dave Waldoch
Member.....	John Friel
Member.....	Stew Thornley
Member.....	Gary Warner



# Public Affairs Council Scholarship Committee



## Purpose

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To encourage water industry related education at all working levels (operations, engineering, management, etc) through scholarships, contributions, and reduced cost educational purchases.

## Action Items/Tasks

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- ✓ Establish, review, and modify scholarship guidelines and criteria.
- ✓ Review and modify the applicant scoring and ranking system.
- ✓ Utilize common methods to solicit applicants and gather applications.
- ✓ Award board approved scholarships and grants.
- ✓ Recruit and/or maintain committee membership.
- ✓ Review and update bylaws, policies, and/or procedures that apply to the scholarship committee.
- ✓ Promote scholarship application

## Budget

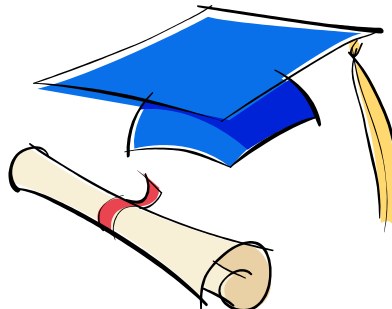
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Revenues .....	\$10,000
Expenditures .....	\$19,900

## Membership Roster

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Committee Chair.....	Doug Klamerus
Member.....	John Thom
Member.....	Doug Rovang
Member.....	Allen Lamm
Member.....	Gerald Smith
Member.....	Troy Hall
Member.....	Chris Glassing
Member.....	Doug Rovang
Member.....	Ray Hozalski
Member.....	Doug Mandy
Member.....	John Crooks
Member.....	Matt Fritze



# Public Affairs Council

## Water for People Committee



### Purpose

To support the efforts of Water For People in providing access to safe drinking water and adequate sanitation; a world where no child suffers or dies from a water-related disease.

### Action Items/Tasks

- ✓ Work with MAC on the annual conference golf outing, fishing contest, and sporting clays event. Conduct raffles and other fund raising events throughout the state.
- ✓ All people and companies involved in the water industry become a partner with WFP on a regular basis through raffles and donations.
- ✓ Work with MAC to enhance the fund raising efforts at annual golf outing and annual concert.
- ✓ Attend a WFP sponsored country tour to help promote the efforts that WFP staff is conducting in Africa, South America, and Asia.
- ✓ Actively seek volunteers to assist with WFP activities including volunteers from other organizations or companies.
- ✓ Work with MAC to establish protocols for soliciting funds/donations for raffles.
- ✓ Seek funds from other organizations and companies.

### Budget

Revenues .....	\$44,000
Expenditures .....	\$46,500

### Membership Roster

Committee Chair (and SW Section Representative) .....	Chris Voeltz
SE District Representative.....	Myron Volker
Metro District Representative.....	Nuzhat Qureshi
NW District Representative.....	Chad Troitte
NE District Representative.....	Corey Lubovich
Central District Representative.....	Lisa Vollbrecht
Concert committee.....	Bernie Bullert
Concert committee .....	Tony Beldon
Concert committee.....	Rod Volker
Concert committee.....	Tom Mathisen
Concert committee .....	Shawn Mulhern
Concert committee.....	Rod Ganther
Concert committee.....	Tim Hilleshiem
Concert committee.....	Karla Peterson
Concert committee.....	Todd Elliot
Concert committee.....	Jamie Wallerstedt
Concert committee.....	David Weum
Concert committee.....	Tannie Eshenaur
Spring golf committee.....	Dave Holland
MWOA Representative.....	Butch Hybbert
An. Conference fishing contest coordinator.....	Jay Whitaker
An. Conference sporting clays coordinator.....	Randy Poore
An. Conference golf outing coordinator.....	Brad Forester

Member..... Dennis Martenson  
Member..... Gerry Smith  
Member..... John Chlebeck  
Member..... Helga Kessler  
Member..... John Karwacki  
Member..... Pete Klingenberg  
Member..... Scott Anderson  
Member..... Brad Schaffer  
Member..... Bo Johnston  
Member ..... Russ Stammer

# Public Affairs Council

## Young Professionals Committee



### Purpose

To facilitate interaction among young professionals in the drinking water industry and to promote YP involvement with AWWA on the regional and national level.

### Action Items/Tasks

- ✓ Host YP Meet and Greet at Annual MN Section Conference.
- ✓ Host four social events.
- ✓ Host three facility tours.
- ✓ Host three membership outreach events.
- ✓ Sponsor a Fresh Ideas Poster Competition.
- ✓ Sponsor a World of Water! (WoW!) Student Poster Competition.
- ✓ Publicize the YP Committee.

### Budget

Revenues .....	\$2,480
Expenditures .....	\$5,930

### Membership Roster

Committee Chair.....	Bo Johnston
Chair Elect.....	Mary Anderson
Past Chair.....	.Kevin Renslow
Membership.....	...Adam Markos
Social.....	....Michelle Stockness
Outreach.....	OPEN
Fresh Ideas.....	Jabin Joseph
Tournament.....	Lucas Martin
Member.....	Jeff Blakely
Member.....	Pete Daniels
Member.....	Todd Butz
Member.....	Matt Fritze
Member.....	Grant Meyer
Member.....	Brian Hare
Member.....	Mike Peterson
Member.....	Lisa Vollbrecht
Member.....	Brian Zinnel
Member.....	Jeff Yeschick
Executive Committee/Board Liaison .....	Uma Vempati



# Training & Education Council (TEC)



## Purpose

To enhance information, education, and training for Section members and Minnesota public.

## Action Items/Tasks

- ✓ Oversee Section's Strategic Plan Goal and Objective No.1
- ✓ Provide information and educational opportunities to
  - educate industry members.
  - increase public awareness of water issues.
  - provide emergency planning and participation in MnWARN.
  - promote safe working environments.
  - individuals and organizations outside the water industry.
- Represent the TEC Committees at the Section Board and to membership.
- Provide leadership and guidance to the TEC Committee Chairs.

## Budget

Revenues .....	\$19,850
Expenditures .....	\$33,300

## Membership Roster

Council Chair .....	Chris Glassing
Committee Chairs	
Education .....	John Thom
Drinking Water Institute .....	Stew Thornley
Management School .....	Scott Anderson
Research (Co).....	Doug Lubben
Research (Co).....	Roger Scharf
Safety.....	Phil Zollinger
Small Systems .....	Rick Wanner
Trustee .....	Jeff Larson



# Training & Education Council

## Education Committee



### Purpose

To provide educational needs for Minnesota water system operators and to promote and support education on drinking water throughout Minnesota.

### Action Items/Tasks

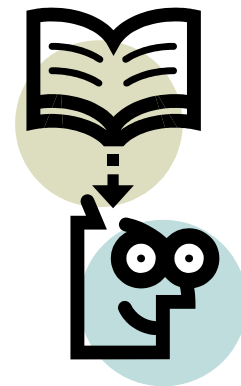
- ✓ During the calendar year, with the assistance of the Minnesota Department of Health, coordinate at least one Water Operator’s School in each Section District with the District representatives to the Education Committee.
- ✓ Maintain representation on the Minnesota Training Coalition to coordinate training activities with other organizations.
- ✓ During the calendar year, conduct the “*Water Works!* Drinking Water Institute” in conjunction with the Hamline University Center for Global Environmental Education for school teachers to learn about drinking water and develop the subject into inquiry-based curriculum.
- ✓ Coordinate educational and training sessions with the Programs Committee for the Section Annual Conference that meet the established purpose of the Education Committee.

### Budget (for Drinking Water Institute)

Revenues .....	\$16,850
Expenditures .....	\$18,450

### Membership Roster

Committee Chair.....	John Thom
Member.....	Gary Peters
Member.....	Steve Schneider
Member.....	Corey Lubovich
Member.....	Troy Hall
Member.....	Paul Halvorson
Member.....	Stew Thornley
Member.....	Marie Asgian
Member.....	Bassam Banat
Member.....	Jarrold Christen
Member.....	John Crooks
Member.....	Meg Desmond
Member.....	Bill Spain
Member.....	Lyle Stai
Member.....	John Thom
Member.....	Rick Wanner
Member.....	Naeem Qureshi
Member.....	Adam Kramer
Member.....	Robyn Hoerr
Member.....	Don Christianson
Member.....	Kyle Kedrowski
Members .....	Ruth Hubbard
Members.....	All District Trustees



# Training & Education Council Management School Committee



## Purpose

To coordinate the Midwest Regional Water Utility Management Institute.

## Action Items/Tasks

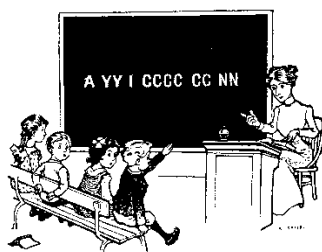
- ✓ Develop a marketing plan to increase future attendance including:
  - working with the Association and other Sections to attract participants from other regions.
  - encourage past graduates to promote the Institute with friends and business associates.
  - Explore the possibility of changing the name of the institute.
- ✓ Coordinate with the Scholarship Committee to provide 4 scholarships at \$525 (plus travel expenses) to potential attendees.
- ✓ Develop requirements of scholarship awardees to provide feedback that will assist in the promotion of the Management Institute (i.e. follow-up letter, meet with committee, give short talk at District school(s) and/or other Section meetings).

## Budget

Revenues .....	\$0
Expenditures .....	\$3,000

## Membership Roster

Committee Chair.....	Scott Anderson
Member.....	Mike Bramwell
Member.....	Dave Lemke
Member.....	Beth Peterson
Member.....	Tim Caruso
Member.....	.All District Trustees



# Training & Education Council Research Committee



## Purpose

To promote water research opportunities within the Section by facilitating the sharing of technical information, enhancing utility/academia/commercial networking, and acting as a liaison with American Water Works Association Research Foundation (AWWARF).

## Action Items/Tasks

- ✓ Sponsor a Specialty Workshop.
- ✓ Meet two times per year, plus two conference calls.
- ✓ Continue development of annual workshops.
- ✓ Continued support of AWWARF.

## Budget

Revenues .....	\$0
Expenditures .....	\$4,200

## Membership Roster

Committee Co-Chair .....	Doug Lubben
Committee Co-Chair .....	Roger Scharf
Member.....	Annika Bankston
Member.....	Jim Bode
Member.....	Dan Boyce
Member.....	Troy Hall
Member.....	Raymond Hozalski
Member.....	Greg Johnson
Member.....	Corey Lubovich
Member.....	Steve Nelson
Member.....	Karla Peterson
Member.....	Pete Moulton
Member.....	Lih-in Rezanian
Member.....	Brian Bergantine
Member.....	All District Trustees



# Training & Education Council Safety Committee



## **Purpose:**

To promote safe, secure working environments for Minnesota water systems and operators.

## **Action Items/Tasks**

- ✓ Provide direction to safety websites for water operator training opportunities.
- ✓ Maintain a relationship with Minnesota Safety Council to provide notice of education and training opportunities to Section membership.
- ✓ Host a new safety idea contest at the Annual Conference.
- ✓ Develop Section Utility Safety Award program.
- ✓ Submit at least 1 nomination for the National Safety Award.
- ✓ Coordinate safety training sessions with Education Committee and Conference Programs Committee to be offered at District Schools and Annual Conference.

## **Budget**

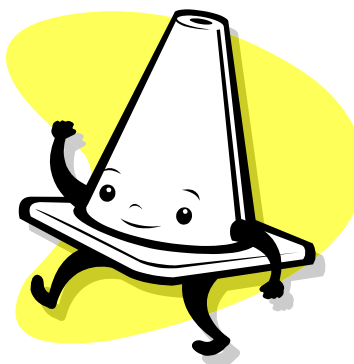
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Revenues .....	\$3,000
Expenditures .....	\$4,400

## **Membership Roster**

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Committee Chair.....	Phil Zollinger
Member.....	John Thom
Member .....	Pete Moulton
Member.....	Carol Blommel Johnson
Member (National Liaison) .....	Bill Anderl
Member .....	Ruth Hubbard



# Training & Education Council

## Small Systems Committee



### Purpose

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To link small systems with MN AWWA programs by providing assistance and encouraging participation through the use of Section training and networking.

### Action Items/Tasks

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- ✓ Recognize a small system at the Annual Conference Awards Banquet.
- ✓ Arrange gathering for small system attendees at the Annual Conference to discuss how MnAWWA can better serve the small system community.
- ✓ Provide a \$500 scholarship to each of the Section Districts for an individual small system member to attend the Annual Conference.
- ✓ Develop requirements of scholarship awardees to provide feedback that will assist in the promotion of scholarship and small systems participation in the Annual Conference, i.e. follow-up letter, meet with committee, give short talk at District school(s) and/or other Section meetings.
- ✓ Work with the Programs Committee to offer small systems related programs at the Annual Conference.

### Budget

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Revenues .....	\$0
Expenditures .....	\$3,250

### Membership Roster

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Committee Chair .....	Rick Wanner
Member.....	Paul Thom
Member.....	Chad Troitte
Member.....	Kim Larson
Member.....	Scott Anderson
Member.....	Bert Tracy
Member.....	D.J. Goman
Member.....	All District Trustees



# Water Utility Council (WUC)



## Purpose

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To develop action programs to initiate, evaluate, respond and comment, within the framework of Section and Association policies, on legislative, regulatory and other matters which directly affect water utilities and to encourage provision of better water service to the consuming public.

## Action Items/Tasks

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- ✓ Monitor, with the LMC, the impact of laws and regulations as they are proposed, developed, adopted, and implemented, and discuss and act where needed.
- ✓ Assemble coalitions and encourage cooperative efforts with other organizations that share MN AWWA interests.
- ✓ Continue to communicate the interests and concerns of the drinking water community to legislators and regulators utilizing the LMC where appropriate.
- ✓ Encourage MN AWWA members to communicate with their Congressional representatives, State Legislative representatives, and with regulatory officials on drinking water issues.
- ✓ Monitor and provide assistance to other agencies/organizations impacting water utilities, including Gopher-State-One-Call, the State Plumbing Board, the MN Water/Wastewater Agency Response Network (MnWARN), and others.
- ✓ Work with the LMC to re-establish the Legislative Water Commission.
- ✓ Meet with DNR on broader issues, such as water appropriation permits and procedures, water conservation plans, etc.
- ✓ Monitor energy issues, activities of the Public Utilities Commission, and energy providers.

## Budget

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Revenues .....	\$0
Expenditures .....	\$1,850

## Membership Roster

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Council Chair .....	Pat Shea
Vice-Chair .....	Dave Wagner
Secretary .....	Scott Fronek
Member (Utility) .....	Bob Cockriel
Member (Utility) .....	Carol Blommel Johnson
Member (Utility) .....	Bill Schluenz
Member (Utility) .....	Bernie Bullert
Member (Utility) .....	Cliff McLain
Member (Utility) .....	Dick Nagy
Member (Utility) .....	Patrick Wrase
Member (Utility) .....	Doug Rovang
Member (Utility) .....	Dave Wagner
Member (Utility) .....	Mary Fralish
Member (Non-Utility) .....	Scott Fronek
Member (Non-Utility) .....	Doug Lubben

Member (Non-Utility) ..... Dennis Martenson  
 Member (Non-Utility) ..... Bob Peplin  
 Member (Non-Utility) ..... Todd Bredesen  
 Member (Non-Utility) ..... Kurt Johnson  
 Member (Non-Utility) ..... Grant Meyer  
 Member (Non-Utility) ..... Adam Kramer  
 Member (MDH) ..... Randy Ellingboe  
 Ex-Officio (MN DNR) ..... Laurel Reeves  
 Ex-Officio (Met Council) ..... Chris Elvrum  
 Ex-Officio (League MN Cities) ..... Craig Johnson  
 Ex Officio (MN Rural Water) ..... Ruth Hubbard  
 Ex-Officio (MPCA) ..... Nicole Blasing  
 Ex-Officio (U of M) ..... Michael Semmens/Ray Hozalski  
 Ex- Officio (MnWARN) ..... Pete Moulton  
 Ex-Officio (Section Chair) ..... Bert Tracy  
 Ex-Officio (Section Chair-Elect) ..... Carol Blommel Johnson  
 Ex-Officio (Section Director) ..... Bill Spain  
 Ex-Officio (Past Chair) ..... Pete Moulton  
 Ex-Officio (Asst. Section Secretary/Treasurer) Stew Thornley  
 Ex-Officio (Asst. Section Secretary/Treasurer) . Uma Vempati  
 Trustee ..... Mike Bramwell

